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ODISHA POWER TRANSMISSION CORPORATION LIMITED

REGD OFFICE : JANAPATH , BHUBANESWAR-751022, PH- 0674- 2547185, Fax: 2540016
OFFICE OF SR.GENERAL MANAGER(S&S),GROUND FLOOR,FINANCE BUILDING, BHOINAGAR, BHUBANESWAR
email: sto.cle.bbs@optcl.co.in

TENDER SPECIFICATION NO. SRGMS&S-02/2020-21

SUPPLY OF ELECTRICAL CONSUMABLES

FOR ANNUAL ELECTRICAL MAINTENANCE OF OPTCL & GRIDCO HQRS.

OFFICE INCLUDING PTC, CHANDAKA AND COLONY QUARTERS,

OPTCL, BHUBANESWAR.

DATE OF OPENING OF TENDER : 19.06.2020 at 4.00PM

COST OF TENDER PAPER : Rs.2,000.00+@12% GST

EARNEST MONEY DEPOSIT : Rs.3,300.00

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email: sto.cle.bbs@optcl.co.in, Website: www.optcl.co.in, CIN: U40102OR2004SGC007553

No. EMC- 192/2020 /191

Dated- 04.06.2020

TENDER CALL NOTICE NO.SRGM(S&S)-02/2020-21

For and on behalf of Odisha Power Transmission Corporation Ltd., Sr. General Manager (S&S) invites sealed Tenders from Authorized Dealers / Sub-dealers/ reputed suppliers dealing with Electrical items with valid GST registration for supply of Electrical consumable materials for Annual Electrical Maintenance of OPTCL & GRIDCO Hqrs. Office including PTC, Chandaka and colony quarters, OPTCL, Bhubaneswar, as per tender specification.

Tender documents with specification can be downloaded from the OPTCL website www.optcl.co.in. The last date & time for submission of tender is dt.19.06.2020 up to 1.00PM. The tender will be opened on dt.19.06.2020 at 4.00PM.

SR. GENERAL MANAGER [S&S]

NB : *All subsequent addendum / corrigendum to the tender shall be hosted in OPTCL's official web site www.optcl.co.in only.*

DETAILS OF TENDER NOTICE

Sealed tenders on single part basis, complete in all respect are to be submitted to the office of Sr.General Manager (S&S), OPTCL, Bhubaneswar on or before 19.06.2020, 01:00 PM. The bids must be in sealed envelopes with superscription of the relevant Tender Specification No. on the right hand top side of the envelope. The left top sides of the envelope should be superscribed as : “Tender for Supply of Electrical consumable materials for annual electrical maintenance of OPTCL & GRIDCO Hqrs. Office including PTC, Chandaka and colony quarters OPTCL, Bhubaneswar”.

1. **TENDER DOCUMENT COST:**

The interested bidders who want to submit bids shall have to download the tender documents from OPTCL official website www.optcl.co.in and have to pay non-refundable amount of **Rs.2,240/-** (Rupees two thousand two hundred forty) only (Rs.2000/-+GST @ 12%) towards the cost of tender document, in the form of Demand Draft / Pay Order, drawn in favour of “**G. M. Store Circle, OPTCL**” payable at “**Bhubaneswar**” along with the tender documents.

2. **SUBMISSION OF COST towards EMD:**

The cost of EMD for **Rs.3,300/- (Rupees three thousand three hundred)** only in the form of Demand Draft / Pay Order, drawn in favour of “**G. M. Store Circle, OPTCL**” payable at “**Bhubaneswar**” is to be submitted along with the tender documents at the office of Sr. General Manager (Mech.), S&S, OPTCL, Bhubaneswar-751022 on or before the last date & time of submission of bid / tender.

Non receipt of Tender cost & EMD prior to the schedule date & time of bid submission shall be liable for rejection.

3. Complete bids will be **received** up to **01:00 P.M.** of **19.06.2020** and the bids will be opened at **04:00 P.M** on same day at the office of Sr. General Manager(Mech.), S&S, OPTCL, Janpath, Bhubaneswar-751022. In the event of any specified date for submission or opening of bids being declared a holiday for OPTCL, bids will be received / opened up to the appointed times on the next working day. The tenderer or only one representative of each firm / tenderer will be allowed to participate in the tender opening with proper authorization from the bidder and Identity proof of representative.
4. OPTCL reserves the right to accept or reject any or all tenders without assigning any reason thereof, if the situation so warrants.
5. The bids submitted through Fax or Email shall not be accepted.
6. OPTCL shall not be responsible for any postal delay at any stage.
7. Any clarifications regarding the scope of work and technical features of the tender can be had from Office of the **Sr. General Manager (Mech.), S&S, OPTCL, Bhubaneswar-**

751022 during office hours.

INSTRUCTIONS TO TENDERER

1. Submission of Bids:-

Sealed tenders on single part basis, complete in all respect, in the manner hereinafter specified are to be submitted in the office of Sr. General Manager (S&S), OPTCL, Bhubaneswar on or before the date and time specified in the notice inviting the tenders against the relevant Tender Specification. The bids shall be in sealed envelopes with superscription of the relevant Tender Specification No. on the right hand top side of the envelope. The left top sides of the envelope should be superscribed as : “Tender for Supply of Electrical consumable materials for annual electrical maintenance of OPTCL & GRIDCO Hqrs. Office including PTC, Chandaka and colony quarters OPTCL, Bhubaneswar”.

2. Procedure & Opening Time of Tenders:

The bid shall be opened in the office of the Sr. General Manager (S&S) in presence of such of the Tenderers or their authorized representatives (limited to one person only) on the due date of opening of tender.

The tender shall be decided on the basis of “TOTAL COST” quoted by the tenderer. However, OPTCL Authority reserves the right to award the Purchase Order in favour of more than one tenderer basing on 1st Lowest (L1) prices of individual items in the interest of OPTCL.

After scrutiny of the bid documents, required clarifications if any, may be sought for from the bidders.

3. Eligibility for Submission of Bids:

- i. The Dealer/Supplier must have valid registration of the firm with Govt. Authority.
- ii. The Dealer/Supplier must have valid GST Registration for trading materials.
- iii. The Dealer/Supplier must have valid Income Tax PAN.
- iv. The Dealer/Supplier should have valid Authorized Dealership Certificate.
- v. Tenderers who have experience in supplying electrical consumable material to Govt./ PSUs or Corporate sectors earlier shall be given weightage while evaluating the tender.

The interested bidders have to download the same from the official website of OPTCL & deposit the tender cost while submitting the tender.

4. Purchaser’s Right to Accept / Reject Bids:

The purchaser reserves the right to reject any or all the tenders without assigning any reasons what-so-ever if it is in the interest of OPTCL.

5. Mode of Submission of Bids:

(A) Bids, complete in all respect shall be submitted in person by dropping in Tender Box. Any other mode shall not be accepted. When delivered in person, the tenders should be in sealed envelope and be dropped in the Tender Box in the Office of the Sr. General Manager (S&S), OPTCL, Bhubaneswar. Tenders received after due date and time shall be returned un-opened.

(B) **Telegraphic, E-mail or FAX Tenders** shall not be accepted under any circumstances.

6. Earnest Money Deposit:

(i) The tender shall be accompanied with Earnest Money of value Rs.3,300.00 (Rupees three thousand three hundred) only in the form of Demand Draft / Pay order drawn in favour of the **General Manager, Stores Circle , OPTCL, Bhubaneswar-22**. Tenders without the required E.M.D. will be rejected outright.

(ii) No adjustment towards Earnest Money Deposit shall be permitted against any outstanding amount with OPTCL.

(iii) In the case of un-successful Tenderer the Earnest Money will be refunded Immediately after the tender is decided. In the case of successful tenderer, EMD will be refunded only after completion of supply of materials in all respect.

(i) Earnest Money will be forfeited if the Tenderer fails to accept the letter of intent and /or purchase orders issued in his favour.

7. Validity of the Bids:

The tenders should be valid for a period of 180 days from the date of opening of the tender as notified in the tender notice failing which the tenders will be rejected.

8. PRICE:

Tenderers are requested to quote FIRM price only in the prescribed format.

The Price quoted must be :

- i) Inclusive of freight charges on road to Purchaser's Destination.
- ii) Inclusive of Packing & Forwarding charges if any.
- iii) Inclusive of insurance charges if any.

- iv) Inclusive of all taxes & duties and **Exclusive of GST.**
- v) Valid for a period of 180 days from the date of opening of the tender.

9. **Tenderers to be fully Conversant with the Clauses of the Specification:**

Tenderers are expected to go through the tender specification and fully conversant with the meaning of all the Clauses of the Specification before submitting their tenders. In case of doubt regarding the meaning of any Clause, the Tenderer may seek clarification in writing from the Sr. General Manager (S&S), OPTCL, Bhubaneswar. This however, does not entitle the Tenderer to ask for time beyond due date fixed for receipt of tender.

10. **Documents to Accompany Bids:**

Tenderers are required to submit the following documents with their bid :-

- i) Proof regarding registration of the firm with Govt. Authority.
- ii) EMD as specified in the details of tender notice.
- iii) Cost of tender paper as specified in the details of tender notice.
 - (I) Declaration Form. (As per Annexure –IV)
 - (ii) Copy / copies of up-to-date Company price list of materials.
 - (iii) Copy of GST Registration Certificate.
 - (iv) Copy of last GST Clearance.
 - (v) Copy of PAN card.
 - (vi) Copy of Income tax return filed during last 3 Financial Years ending on 31.03.2019.
 - (vii) Copy of Purchase orders if any in support of having experience on executing similar types of material supply in Govt./ PSUs or Corporate Sector.
 - (viii) Quotation of price in the Price Schedule format available under the Price Bid of the Tender. Bidding in any other manner will not be entertained.
 - (ix) Authorized Dealership certificate for supply of branded electrical consumable material(s).
 - (x) Check List (Annexure-V)

OPTCL reserves the right to out rightly reject the tender, if any of the above document is not submitted by the tenderer in their Techno-commercial offer or the bidders have mentioned wrong / misleading information in their bid through e-Tender.

11. **Conditional Offer:**

Conditional offer shall not be accepted.

12. **General:**

- i) Over writing should be avoided
- ii) Erasures and other changes should bear the dated initial of the person signing the tender.
- iii) In the event of discrepancy or arithmetical error in the schedule of price, the decision of the Purchaser shall be final and binding on the Tenderer.
- iv) For evaluation the price mentioned in words shall be taken if there is any difference in figure and words in the price bid.
- v) Notice inviting tender shall form part of this Specification.
- vi) The tenderer should examine the Instructions to Tenderers, General Conditions of contract, scope of work so as to satisfy himself regarding all terms and conditions and circumstances affecting the material price. He shall quote price(s) accordingly. The purchaser shall not be responsible for any misunderstanding or incorrect information by the supplier other than the information given to the supplier in writing by OPTCL.
- vii) The Bidder shall not sublet the Purchase Order to any other Dealer / Supplier to supply the materials.

GENERAL TERMS & CONDITIONS OF CONTRACT (G.T.C.C)

1. **Definition of Terms used in this BID document:**

- i. For the purpose of this Specification and General Terms & Conditions of Contract (G.T.C.C.) the following words shall have the meanings hereby indicated, except where otherwise described or defined.
- ii. “The Purchaser” shall mean the Sr. General Manager (S&S) for & on behalf of ODISHA POWER TRANSMISSION CORPORATION LTD., Bhubaneswar.
- iii. “The Engineer” shall mean the engineer appointed by the Purchaser for the purpose of this contract.
- iv. “The Supplier” shall mean the Bidder whose bid has been accepted by the Purchaser and shall include the Bidders’ Executives, Administrators, Successors and permitted assignees.
- v. “Contract Price” shall mean the sum named in or calculated in accordance with the provisions of the contract as the “Contract Price”.
- vi. “General Conditions” shall mean these General Terms and Conditions of Contract.
- vii. “The Specification” shall mean the Tender Specification annexed to or issued with G.T.C.C. and shall include the material specification.
- viii. “Writing” shall include any manuscript, type written, printed or other statement re-production in any visible form and whether under seal or under hand.
- ix. “F.O.R. Destination Costs” shall mean the cost of material at the consignee’s site.
- x. The term “Contract documents” shall mean and include G.T.C.C., Specifications, Schedules, Form of Tender, Covering Letter, Schedule of Price of the final successful bidder any special conditions applicable to the particular contract, Specifications and the purchase order & the agreement if any to be entered into.

2. **Scope of the Contract**

The scope of the contract shall be to Supply Electrical Consumable materials to OPTCL, Bhoinagar, Bhubaneswar as per the specification, brand & quantity (**Annexure-I & II**) for Annual Electrical Maintenance work of Office Building and Colony Quarters of OPTCL / GRIDCO including PTC, Chandaka.

3. **Rejection of Materials**

In the event any of the materials supplied by the Supplier is found defective due to faulty design, bad materials used or otherwise not in conformity with the requirements of the Specification Brand, the Purchaser shall either reject the materials or ask the Supplier in writing to rectify the same. The Contractor on receipt of such notification shall either rectify or replace the defective material free of cost to the Purchaser. If the Supplier fails to do so, the Purchaser may :-

- a) As its option, replace or rectify such defective equipment and recover the extra costs so involved from the supplier plus fifteen percent and /or.
- b) Terminate the contract for balance supplies, with enforcement of penalty Clause as per contract for the un-delivered goods and with forfeiture of EMD.

4. **Experience of Bidders :**

The bidders must have experience in supplying Electrical consumable material to Govt./ PSUs or Corporate sectors previously. As a supporting proof, the bids should be accompanied with copy of Purchase Orders pertaining to supply of Electrical consumable material in Govt./PSUs/Corporate sectors during the last 2(Two) years.

5. **Right to Reject / Accept any Tender :** The Purchaser reserves the right either to reject or to accept any or all tenders if the situation so warrants in the interest of the Purchaser.

6. **Delivery:** The materials in all respect as per specification and brand should be delivered as per the following **Delivery Schedule**.

Delivery Schedule :

Lot-1 –The successful bidder(s) has/have to deliver 70 (seventy) percentage (%) of the total quantity within 7 days from the date of issue of Purchase Order.

Lot-2 - The balance 30 (thirty) percentage (%) of the quantity must be delivered by the successful bidder(s) on subsequent placement of P.O.

7. **Supplier's Default Liability:**

The Purchaser may, upon written notice of default to the Supplier, terminate the purchase order in circumstances detailed hereunder.

If in the judgment of the Purchaser, the supplier fails to make delivery of materials within the time specified in the contract or within the period for which extension has been granted by the Purchaser in writing in response to written request of the Supplier.

8. **Force Majeure:**

The Supplier shall not be liable for any penalty for delay or for failure to perform the contract for reasons of force Majeure such as acts of God, acts of the public enemy, acts of Govt., Fires, Floods, Epidemics, Quarantine restrictions, Strikes, Freight Embargo, provided that the Contractor shall within ten (10) days from the beginning of such delay notify the Purchaser in writing of the cause of delay, upon which, the Purchaser shall verify the facts and grant such extension as facts justify.

9. **Extension of Time:**

If the supply of materials is delayed due to reasons beyond the control of the Supplier, the Supplier shall without delay give notice to the Purchaser in writing of his claim for an extension of time. The Purchaser on receipt of such notice may agree to extend the contract delivery date as may be reasonable but without prejudice to other terms and conditions of the contract.

10. **Guarantee Period:**

- i) The materials should be Guaranteed for satisfactory operation and against defects in design, materials and workmanship for a period of at least 12 (twelve) months from the date of supply. A Guarantee Certificate to this effect should be furnished in triplicate to the purchaser for his approval. Any defect noticed during this period should be rectified by the supplier free of cost to the Purchaser provided such defects are due to faulty design or bad materials used, upon written notice from the Purchaser.
- ii) Equipment / material failed or found defective during Guarantee period shall have to be guaranteed after repair / replacement for a further period of 12 months from the date of supply.

11. **Bank Guarantee towards Performance Guarantee:**

The successful bidder has to furnish a Bank Guarantee as per the proforma enclosed at (Annexure-VI) of the specification for 10%(Ten percent) of the total cost of the Purchase Order, from any Nationalised / Scheduled Bank having a place of business at Bhubaneswar, to the office of General Manager, EHT Stores Divn, OPTCL within 15 (Fifteen) days of issue of Purchase Order. The Bank Guarantee shall be executed on non-judicial stamp paper worth of Rs.29/- or as applicable, as per the prevalent rules, valid for a period of 2(two) month more

than the guarantee period for scrutiny and acceptance, failing which the work order will be liable for cancellation without any further written notice. The said Bank Guarantee should be accompanied or followed by a confirmation letter from the concerned Bank, & should have provision for encashment at BBSR, before the bank Guarantee is accepted & all concerned intimated.

- i) No interest is payable on any kind of Bank Guarantee.
- ii) In case of non-fulfillment of contractual obligation as required in the detailed Purchase Order / specification, the Bank Guarantee shall be forfeited.
- iii) The Bank Guarantee amount i.e. 10% on the full order value shall be deducted from the Bill in cases where no Bank Guarantee is furnished by the successful bidder.

12. Terms of Payment:

100% payment shall be made within 30 days on Supply of materials at the site in complete shape, subject to verification by the consignee and approval of Guarantee Certificates by the purchaser and furnishing of @10% value of cost of Purchase order as Performance Bank Guarantee.

13. Penalty for Delay in Completion of Contract:

- (i) If the supplier fails to supply the materials within the delivery period specified in the P.O. including delivery time extension, if any, granted thereto, the Purchaser shall recover from the Contractor penalty for a sum of one half of one percent (0.5 per cent) of the contract price for each calendar week of delay or any part thereof. The total amount of penalty shall not exceed five per cent (5%) of the contract price.
- (ii) If the supplier fails to rectify/ replace the equipment/materials within 30days from the date of intimation of the fact, so noticed by the purchaser within the guarantee period then the penalty for sum of one half of the one percent (0.5%) of the total P.O. amount for each calendar week of delay shall be recovered by the purchaser within the guarantee period. The total amount of penalty in this case shall not exceed 5% (Five percent) of the P.O. amount. If the defects so intimated will not be rectified by the supplier within the guarantee period then whole of the BG will be forfeited by the purchaser, without any intimation to the supplier.

14. GST Clearance:

The latest GST clearance certificates should be enclosed with tender.

15. Supplier's Responsibility:

Notwithstanding anything mentioned in the Specification or subsequent approval or acceptance by the Purchaser, the ultimate responsibility for design, materials used and satisfactory performance shall rest with the Tenderers.

16. Validity:

Prices and conditions contained in the offer should be kept valid for a period of 180 days from the date of opening of the tender, failing which, the tender shall be rejected.

17. Jurisdiction of the High Court of Odisha:

Suits, if any, arising out of this contract shall be filed by either party in a Court of Law to which the jurisdiction of High Court of Odisha extends.

18. Outright Rejection of Tenders:

Tenders shall be **outright rejected** if –

- i) Tenders are not submitted in person.
- ii) Tenders are submitted through FAX or E-mail.
- iii) Tenders are not accompanied by the prescribed Earnest Money Deposit & cost of tender paper.
- iv) The Quoted prices are not valid for a period of 180 days from the date of opening of Tender.
- v) The quoted prices are not **FIRM and FOR destination**. The price should be quoted in the specified format of the Price Schedule. Incomplete submission of this schedule will make the tender liable for rejection.
- vi) The bid is not accompanied with any of the document mentioned at **Clause-10** under “**Instruction to Tenderer**” of the Tender Specification.

**Sr. General Manager, S&S,
OPTCL**

ANNEXURE – I

List of Branded Electrical Consumable items with specification and quantity

Sl. No.	Description of items	Make	Unit	Qty
1	1.5 mm ² Single core wire (Aluminium)	Joshi/Loadking	Coil	15
2	1.0sqmm Copper S/C wire	Finolex	Coil	6
3	1.5sqmm Copper S/C wire	Finolex	Coil	6
4	6 mm ² Twin core wire (Al.)	Joshi/Loadking	Coil	2
5	2.5 mm ² twin wire (Al.)	Joshi/Loadking	Coil	6
6	4 mm ² twin wire (Al.)	Joshi/Loadking	Coil	6
7	6 mm ² Twin core wire (Copper)	Finolex	Coil	1
8	4 mm ² Copper S/C Wire	Finolex	Coil	2
9	20W LED Batten Fitting	CG/Wipro/Philips	No.	30
10	10W LED Batten Fitting	CG/Wipro/Philips	No.	10
11	30W LED Outdoor Fitting	CG/Philips	No.	5
12	12W LED Outdoor Fitting	CG/Philips	No.	10
13	12W LED Bulb	CG/Wipro/Philips	No.	30
14	9W LED Bulb	CG/Wipro/Philips	No.	20
15	40 W Fluorescent Tube light	Philips	No.	25
16	0.5 watt Bulb	Philips	No.	10
17	32 Amp. SP MCB	Legrand/L&T	No.	20
18	6 Amp. SP MCB	Legrand/L&T	No.	10
19	10 Amp. SP MCB	Legrand/L&T	No.	5
20	16 Amp. SP MCB	Legrand/L&T	No.	5
21	63 Amp. SP MCB	Legrand/L&T	No.	5
22	32 Amp. DP Main Switch	Anchor/Greatwhite	No.	10
23	32 Amp. DP MCB	Legrand/L&T	No.	5
24	63 Amp. DP Main Switch	Anchor/Greatwhite	No.	5
25	63 Amp. 3 Pole MCB	Legrand/L&T	No.	2
26	63 Amp. DP MCB	Legrand/L&T	No.	2
27	32 Amp. DP Switch	Cona/Anchor	No.	20
28	32 Amp. 3 Pole MCB	Legrand/L&T	No.	2
29	10 Amp. Modular Switch	Roma/L&T	No.	20
30	20 Amp. Modular Switch	Roma/L&T	No.	20
31	Modular step wise Fan regulator	Roma/L&T	No.	10
32	10 Amp. Modular Socket	Roma/L&T	No.	20
33	10 Amp. Modular Bell push	Roma/L&T	No.	10
34	6A 1 Way Penta Delux Switch	Anchor/Greatwhite	No.	300
Sl. No.	Description of items	Make	Unit	Qty
35	15 Amp. 1 way switch (Mod)	Anchor/Greatwhite	No.	25

36	6A 3Pin Plane Socket	Anchor/Greatwhite	No.	300
37	36W CFL 4 pin lamp (PLL36W)	Philips	No.	100
38	40W Polyster Florescent Ballast	Philips	No.	100
39	Angle Holder	Anchor/Greatwhite	No.	100
40	32 Amp. KitKat Fuse	Anchor/Greatwhite	No.	20
41	Electronic step wise fan regulator	Anchor/Greatwhite	No.	20
42	40 W Uni starter	Philips	No.	40
43	Fan Capacitor 2.25 MFD	Universal	No.	180
44	Buzzer	Cona/Anchor	No.	20
45	Bell push surface	Anchor/Greatwhite	No.	15
46	Batten Holder	Anchor/Greatwhite	No.	10
47	16 Amp. plain socket	Anchor/Greatwhite	No.	20
48	Calling Bell (Parrot)	Cona/Anchor	No.	2
49	Calling Bell (Dingdong)	Cona/Anchor	No.	10
50	Remote Calling Bell	Cona/Anchor	No.	2
51	Pendant Holder	Anchor/Greatwhite	No.	10
52	36W LED Driver	Philips/PAC/CG	No.	5
53	12 Module PVC Board	Roma/L&T	No.	2
54	3 phase 32 A Main switch	Anchor/L&T	No.	2
55	3 phase 63 A Main switch	Anchor/L&T	No.	2
56	32 Amp. 4 pole MCB	Legrand/L&T	No.	2
57	6 Amp. 3 pin plug top	Cona/Anchor	No.	25

ANNEXURE – II**List of Non-Branded Electrical Consumable items with specification and quantity**

Sl. No.	Description of items	Unit	Quantity
1	Casing & capping	No.	20
2	5"X5" Bakelite Cover	No.	8
3	9"X5" Bakelite Cover	No.	8
4	9"X7" Bakelite Cover	No.	8
5	11"X9" Bakelite Cover	No.	8
6	1" Flexible pipe	Mtr.	20
7	8 SWG GI wire	Kg.	5
8	Wall Plug plastic	Pkt	8
9	Flexible wire 40/0.40	Coil	1
10	6"x6" GI Board	No.	2
11	3"x3" GI Board	No.	2
12	9"X7" GI Cover	No.	2
13	1" GI Bend pipe	No.	25
14	1.5" GI Bend pipe	No.	25
15	35mm ² Al. Cable Socket	No.	5
16	90mm ² Al. Cable Socket	No.	5
17	120mm ² Al. Cable Socket	No.	5
18	180mm ² Al. Cable Socket	No.	5
19	10mm ² Cup. Cable Socket	No.	5
20	35mm ² Cup. Cable Socket	No.	5
21	Amphere tape	Pkt.	5
22	PVC tape R, Y, B	Pkt.	90
23	1" GI Shaddle	Pkt.	1
24	1.5" GI Shaddle	Pkt.	1
25	1" PVC Bend	No.	25
26	¾" PVC Tee	No.	10
27	1Way Circular box	No.	5
28	2Way Circular box	No.	5
29	3Way Circular box	No.	5
30	4Way Circular box	No.	5
31	¾" X 3" Nuts and bolt	Kg	2
32	½" X 3" Nuts and bolt	Kg	2
33	¾" Washer	Kg	1
Sl. No.	Description of items	Unit	Quantity

34	1" Washer	Kg	1
35	4/6/10/20 mm "C" clip	Pkt	5
36	1 way PVC Board	No.	5
37	2 way PVC Board	No.	25
38	4 Way PVC Board	No.	25
39	6 way PVC Board	No.	40
40	20 mm PVC Shaddle	Pkt	5
41	20 mm PVC Pipe	No.	30
42	2"X 6mm Screw (diff. size)	Pkt	6

PROFORMA FOR PERFORMANCE BANK GUARANTEE

This Guarantee Bond is executed this _____ Day of _____ 20____ by us the _____ Bank at _____ P.O. _____, P.S. _____ Dist. _____ State _____.

1. WHEREAS the ODISHA POWER TRANSMISSION CORPORATION LTD (OPTCL a body corporate constituted under the Electricity (Supply) Act, 1948 (hereinafter called “the OPTCL”) has placed orders No. _____ date _____ (hereinafter called “The Agreement”) on M/s _____ (hereinafter called “The Contractor”) for supply of Electrical consumables to OPTCL, Bhubaneswar for Annual Electrical Maintenance of OPTCL & GRIDCO Hqrs. office including PTC, Chandaka and Colony quarters.

AND WHEREAS the Contractor has agreed to supply the Electrical consumable materials to the OPTCL in terms of the said agreement, AND WHEREAS the OPTCL has agreed (1) to exempt the Contractor from making payment of Security, (2) to release 100% payment of the cost of supply of the Electrical consumable materials as per the said agreement and (3) to exempt from performance guarantee on furnishing by the Contractor to the OPTCL, a Bank Guarantee of the value of 10% (Ten percent) of the contract price of the said agreement.

NOW THEREFORE in consideration of the OPTCL having agreed (1) to exempt the Contractor from making payment of Security (2) releasing 100% payment to the Contractor and (3) to exempt from furnishing performance guarantee in terms of the said agreement as aforesaid, we the _____ (Bank) (hereinafter referred to as ‘the Bank’) do hereby undertake to pay the OPTCL an amount not exceeding ` _____ (Rupees _____) against any loss or damage caused to or suffered by or would be caused to or suffered by the OPTCL by reason of any breach by the said Contractor(s) of any of the terms or conditions contained in the said agreement.

2. We (the _____ Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on demand from the OPTCL stating that the amount claimed is due by way of loss or damage caused to or suffered by the OPTCL by reason of any breach by the said Contractor(s) of any of the terms or conditions contained in the said agreement or by reason of the Contractor’s failure to perform the said agreement. Any such demand made on the Bank shall be conclusive as regards the amount due any payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding ` _____ (Rupees _____).

3. We the _____ (Bank) also undertake to pay to the OPTCL any money so demanded notwithstanding any dispute or disputes raised by the Contractor(s) in any suit or proceeding instituted/pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Contractor(s) shall have no claim against us for making such payment.

4. We, (_____ Bank) further agree that the guarantee herein contained shall remain in full force and affect during the period that would be taken for the performance of the said agreement and that it shall continue to do so enforceable till all the dues of the OPTCL under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Managing Director, ODISHA POWER TRANSMISSION CORPORATION LTD. Certifies that the terms and conditions of the said agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this Guarantee.

Unless a demand or claim under this guarantee is made on us in writing on or before the (Date _____) we shall be discharged from all liability under this guarantee thereafter.

5. We, (_____ Bank) further agree that the OPTCL shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor(s) and we shall not be relieved from our liability by reason of any such variations or extension being granted to the said Contractor(s) or for any forbearance, act or omission on the part of the OPTCL or any indulgence by the OPTCL to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would but this provisions have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the name, style and constitution of the Bank and Contractor(s).

7. We, (_____ Bank) lastly undertake not to revoke this guarantee during its currency except with the previous consent of the OPTCL in writing.

Date at _____ the _____ Day of _____
_____ Two thousand _____

For _____

(Indicate the name of the Bank)

Witness: (with signature, names and addresses)

- 1.
- 2.

DECLARATION FORM

TENDER NOTICE NO. SRGM(S&S)- 02 /2020-21

To

The Sr. General Manager(S&S)
OPTCL,Bhubaneswar-751022

Sir,

Having examined the above specification together with Tender conditions referred to therein, I/We the undersigned having the following organization profile pertaining to our firm / agency, hereby offer to supply Electrical consumable materials complete in all respects as per the Specification and General Conditions, at the rates entered in the attached Price schedule of the Tender.

- i) Name of Agency/Firm _____.
- ii) Regd. Address _____
- iii) Name of authorized signatory (in block letters):_____
- iv) Specimen signature of authorized signatory:-_____
- v) Telephone /Mobile No. of authorized signatory of Firm:_____
- vi) Email Address of firm: _____
- vii) Contact Person's
 - a) Name & Design. _____
 - b) Tel No. Landline _____ Mobile _____
 - c) Email ID _____
- viii) Type of Firm: Proprietorship/Private Ltd./Public./Cooperative/ NGO/PSU
- ix) Bank Account Number with Branch and name of Bank

x) Registration no. of the Firm/Company: _____

xi) PAN No.: _____

xii) GST Regn. No: _____

1. I/We hereby undertake to deliver the materials within the time specified in the Tender.
2. I/We do certify to have submitted the bid by remitting DD/Pay order towards the cost of the tender document and EMD.
 - a) The particular of payment towards cost of tender paper is:
Demand Draft/Pay Order No. _____ dt. _____
drawn on _____ Bank.
 - b) The particular of payment towards EMD is:
Demand Draft/ Pay Order No. _____ dt. _____ drawn
on _____ Bank.
3. I/We do hereby declare that, I/We am/are submitting this tender after going through the complete set of Tender documents and accept all the terms and conditions of the Tender.
4. I/We do declare that, the documents submitted for the tender are true, correct and authenticated. I / We also undertake that if any of the information found false, my/ our offer against the tender will be rejected and any action as deemed proper by OPTCL may be taken against me / us.
5. In the event of Purchase Order being decided in my/our favour, I/We agree to furnish the Security / Performance Guarantee in shape of Bank Guarantee for prescribed amount in the enclosed format acceptable to ODISHA POWER TRANSMISSION CORPORATION LTD within 15 days of issue of Letter of intent / Purchase order, failing which, I/We clearly understand that the said Letter of intent / Purchase order will be liable to be withdrawn by the OPTCL Authority.

Signed this _____ day of _____ 20_____

Signature of Tenderer With Seal

NB : (This form should be fully filled up by the Tenderer and submitted along with the Tender)

CHECK LIST

TENDER SPECIFICATION No-

1	Copy of Registration of firm with Govt. Authority	Yes/No
2	Copy of GST Regd. Certificate	Yes/No
3	Copy of Income Tax PAN Card	Yes/No
4	Copies of Income Tax return for last 3(three) Financial Years ending on 31/03/2019.	Yes/No
5	Copy / copies of valid Authorised Dealership Certificate	Yes / No
6	Copy of Purchase orders in support of having experience on executing similar types of material supply in Govt./ PSUs or Corporate sector.	Yes/No
7	Declaration Form. (As per Annexure –IV)	Yes/No
8	Submission of Earnest Money Deposit (EMD) of Rs.3,300.00 in shape of DD/ Pay Order in favour of G.M, Stores circle, OPTCL payable at Bhubaneswar along with the tender in the O/o Sr.G.M.(Mech.), S&S, OPTCL.	Yes/No
9	Submission of Cost of Tender paper, in shape of DD/ Pay Order for Rs.2,240/- in favour of G.M, Stores circle, OPTCL payable at Bhubaneswar along with the tender in the O/o Sr.G.M.(Mech.), S&S, OPTCL.	Yes/No
10	Tender Documents in Original in seal cover	Yes/No
11	Whether agreed to OPTCL's terms of Guarantee	Yes/No
12	Whether agreeable to furnish Bank Guarantee towards performance Guarantee as per Clause –11 of G.T.C.C.	Yes/No
13	Whether agreed to OPTCL's Terms of payment.	Yes/No
14	Penalty: Whether agreeable to OPTCL's terms of penalty.	Yes/No
15	Validity: - Whether agreed to OPTCL's terms of validity of tender.	Yes/No
16	Delivery: Whether agreed to OPTCL's terms of Delivery of materials as per Delivery Schedule.	Yes/No
17	Quotation of Price in Price Schedule format of the Tender	Yes/No
18	Copy / copies of up-to-date Company Price List	Yes/No
19	Copy of latest GST clearance	Yes/No

Place _____

Date _____

Signature of the Tenderer
With Seal `



ODISHA POWER TRANSMISSION CORPORATION LTD

OFFICE OF THE SR. GENERAL MANAGER (STORES & SERVICES)

JANAPATH, BHUBANESWAR-751022

TEL NO. 0674-2547185, email: sto.cle.bbs@optcl.co.in,

Website: www.optcl.co.in, **CIN:**U40102OR2004SGC007553

PART-II

PRICE SCHEDULE

SCHEDULE OF PRICE

1. FOR BRANDED MATERIALS (As per Annexure-I)

SL. NO.	DESCRIPTION OF MATERIALS WITH SPECIFICATION	Make	UNIT	QUANTITY	UNIT RATE QUOTED IN Rs. (Excluding GST)	AMOUNT IN Rs. (Excluding GST)	UNIT RATE IN Rs. (As per manufacture company price list) (Excluding GST)
1	1.5 mm ² Single core wire (Al.)	Joshi/Loadking	Coil	15			
2	1.0sqmm Copper S/C wire	Finolex/Polycab	Coil	6			
3	1.5sqmm Copper S/C wire	Finolex/Polycab	Coil	6			
4	6 mm ² Twin core wire (Al.)	Joshi/Loadking	Coil	2			
5	2.5 mm ² twin wire (Al.)	Joshi/Loadking	Coil	6			
6	4 mm ² twin wire (Al.)	Joshi/Loadking	Coil	6			
7	6 mm ² Twin core wire (Copper)	Finolex	Coil	1			
8	4 mm ² Copper S/C Wire	Finolex	Coil	2			
9	20W LED Batten Fitting	CG/Wipro/Philips/PAC	No.	30			
10	10W LED Batten Fitting	CG/Wipro/Philips/PAC	No.	10			
11	30W LED Outdoor Fitting	CG/Philips/PAC	No.	5			
12	12W LED Outdoor Fitting	CG/Philips/PAC	No.	10			
13	12W LED Bulb -Warm White	CG/Wipro/Philips	No.	30			
14	9W LED Bulb - W/W	CG/Wipro/Philips	No.	20			
15	40 W Fluorescent Tube light	Philips	No.	25			
16	0.5 watt Bulb - Blue/Red	Philips	No.	10			
17	32 Amp. SP MCB	Legrand/L&T	No.	20			
18	6 Amp. SP MCB	Legrand/L&T	No.	10			
19	10 Amp. SP MCB	Legrand/L&T	No.	5			
20	16 Amp. SP MCB	Legrand/L&T	No.	5			
21	63 Amp. SP MCB	Legrand/L&T	No.	5			
22	32 Amp. DP Main Switch	Anchor/Greatwhite	No.	10			
23	32 Amp. DP MCB	Legrand/L&T	No.	5			
24	63 Amp. DP Main Switch	Anchor/Greatwhite	No.	5			
25	63 Amp. 3 Pole MCB	Legrand/L&T	No.	2			
26	63 Amp. DP MCB	Legrand/L&T	No.	2			
27	32 Amp. DP Switch	Cona/Anchor	No.	20			
28	32 Amp. 3 Pole MCB	Legrand/L&T	No.	2			
29	10 Amp. Modular Switch	Roma/L&T	No.	20			
30	20 Amp. Modular Switch	Roma/L&T	No.	20			
31	Modular step wise Fan regulator	Roma/L&T	No.	10			
32	10 Amp. Modular Socket	Roma/L&T	No.	20			
33	10 Amp. Modular Bell push	Roma/L&T	No.	10			
34	6A 1 Way Penta Delux Switch	Anchor/Greatwhite	No.	300			
35	15 Amp. 1 way switch (Mod)	Anchor/Greatwhite	No.	25			

SL. NO.	DESCRIPTION OF MATERIALS WITH SPECIFICATION	Make	UNIT	QUANTITY	UNIT RATE QUOTED IN Rs. (Excluding GST)	AMOUNT IN Rs. (Excluding GST)	UNIT RATE IN Rs. (As per manufacture company price list) (Excluding GST)
36	6A 3Pin Plane Socket	Anchor/Greatwhite	No.	300			
37	36W CFL 4 pin lamp (PLL36W)	Philips	No.	100			
38	40W Polyster Florescent Ballast	Philips	No.	100			
39	Angle Holder	Anchor/Greatwhite	No.	100			
40	32 Amp. KitKat Fuse	Anchor/Greatwhite	No.	20			
41	Electronic step wise fan regulator	Anchor/Greatwhite	No.	20			
42	40 W Uni starter	Philips	No.	40			
43	Fan Capacitor 2.25 MFD	Universal	No.	180			
44	Buzzer	Cona/Anchor/GW	No.	20			
45	Bell push surface	Anchor/Greatwhite	No.	15			
46	Batten Holder	Anchor/Greatwhite	No.	10			
47	16 Amp. plain socket	Anchor/Greatwhite	No.	20			
48	Calling Bell (Parrot)	Cona/Anchor	No.	2			
49	Calling Bell (Dingdong)	Cona/Anchor	No.	10			
50	Remote Calling Bell	Cona/Anchor	No.	2			
51	Pendant Holder	Anchor/Greatwhite	No.	10			
52	36W LED Driver	Philips/PAC/CG	No.	5			
53	12 Module PVC Board	Roma/L&T	No.	2			
54	3 phase 32 A Main switch	Anchor/L&T	No.	2			
55	3 phase 63 A Main switch	Anchor/L&T	No.	2			
56	32 Amp. 4 pole MCB	Legrand/L&T	No.	2			
57	6 Amp. 3 pin plug top	Cona/Anchor/GW	No.	25			
					Sub-Total(A) =		

2. FOR NON-BRANDED MATERIALS (As per Annexure-II)

SL NO	DESCRIPTION OF MATERIALS WITH SPECIFICATION	UNIT	QUANTITY	UNIT RATE QUOTED IN Rs. (Excluding GST)	AMOUNT IN Rs. (Excluding GST)
1	Casing & capping	No.	20		
2	5"X5" Bakelite Cover	No.	8		
3	9"X5" Bakelite Cover	No.	8		
4	9"X7" Bakelite Cover	No.	8		
5	11"X9" Bakelite Cover	No.	8		
6	1" Flexible pipe	Mtr.	20		
7	8 SWG GI wire	Kg.	5		
8	Wall Plug plastic	Pkt	8		
9	Flexible wire 40/0.40	Coil	1		
10	6"x6" GI Board	No.	2		
11	3"x3" GI Board	No.	2		
12	9"X7" GI Cover	No.	2		
13	1" GI Bend pipe	No.	25		
14	1.5" GI Bend pipe	No.	25		
15	35mm ² Al. Cable Socket	No.	5		
16	90mm ² Al. Cable Socket	No.	5		
17	120mm ² Al. Cable Socket	No.	5		
18	180mm ² Al. Cable Socket	No.	5		
19	10mm ² Cup. Cable Socket	No.	5		
20	35mm ² Cup. Cable Socket	No.	5		
21	Amphere tape	Pkt.	5		
22	PVC tape R, Y, B	Pkt.	90		
23	1" GI Shaddle	Pkt.	1		
24	1.5" GI Shaddle	Pkt.	1		
25	1" PVC Bend	No.	25		
26	¾" PVC Tee	No.	10		
27	1Way Circular box	No.	5		
28	2Way Circular box	No.	5		
29	3Way Circular box	No.	5		
30	4Way Circular box	No.	5		
31	¾" X 3" Nuts and bolt	Kg	2		
32	½" X 3" Nuts and bolt	Kg	2		
33	¾" Washer	Kg	1		
34	1" Washer	Kg	1		
35	4/6/10/20 mm "C" clip	Pkt	5		
36	1 way PVC Board	No.	5		

SL NO	DESCRIPTION OF MATERIALS WITH SPECIFICATION	UNIT	QUANTITY	UNIT RATE QUOTED IN Rs. (Excluding GST)	AMOUNT IN Rs. (Excluding GST)
37	2 way PVC Board	No.	25		
38	4 Way PVC Board	No.	25		
39	6 way PVC Board	No.	40		
40	20 mm PVC Shaddle	Pkt	5		
41	20 mm PVC Pipe	No.	30		
42	2"X 6mm Screw (diff. size)	Pkt	6		
				Sub-Total(B) =	

TOTAL COST = Sub Total(A)+Sub-Total(B) =

Place :

Date :

**Signature of Tenderer
With Seal of the Company**

N.B. :

1. The Price quoted must be :
 - i) Inclusive of freight charges on road to Purchaser's Destination.
 - ii) Inclusive of Packing & Forwarding charges if any
 - iii) Inclusive of insurance charges if any
 - iv) Inclusive of all taxes & duties and **Exclusive of GST**.
 - v) Valid for a period of 180 days from the date of opening of the tender.

2. **Conditional offers shall not be accepted.**